Early Learning Coalition of Manatee County, Inc.
Governance Committee Meeting
Of
March 2, 2021

The Early Learning Coalition of Manatee County, Inc. held a Governance Committee meeting on March 2, 2021, at 11:00 am at 600 8th Ave West, Palmetto, Florida.

Board Members Present:
Mr. James Disbro (Zoom)
Mr. Zack Kallis (Zoom)
DR. Michael Mackie (Zoom)

Board Members Excused:
Ms. Christina Riggio Garraffa
Mr. Len Tabicman
Rev. Dr. Robert Baker

ELC Staff Present:
Mr. Paul Sharff (Zoom)
Ms. Hilarie King & Ms. Sharon Oakes (Zoom)

These minutes summarize the discussion and action items of the Early Learning Coalition of Manatee County Governance Committee meeting of March 2, 2021.

Welcome and Roll Call
Mr. Sharff, the CEO, called the meeting to order at 11:04 am.
Mr. Sharff conducted a roll call and determined a quorum was present.

Citizens Comments
None

Board Membership
Mr. Sharff informed the Governance Committee that Ms. Diana Neeves was resigning from the ELC Board of Directors.

Upon a motion duly made by Mr. Disbro and seconded by Mr. Kallis, Ms. Neeve's resignation fromthe Board of Directors was unanimously approved.

Mr. Sharff recommended that the Governance Committee accept Ms. Porte as the new Department of Children and Families Board of Directors Designee.

Upon a motion duly made by Mr. Disbro and seconded by Dr. Mackie, Ms. Chantel Porte was unanimously approved as the new Department of Children and Families Designee.

Policies
Ms. Oakes recommended increasing the Provider Mini-Grant from $1000 to $1500 dueto the COVID pandemic.

Upon a motion duly made by Mr. Disbro and seconded by Mr. Kallis, the Provider Mini-Grant increase was unanimously approved.

Ms. Oakes explained to the Governance Committee the Provider rate increase as per the Office of Early Learning's guidelines.

Upon a motion duly made by Mr. Disbro and seconded by Dr. Mackie, the Provider rate increase was unanimously approved.

Contract Renewals
Mr. Sharff explained that the company vehicles triennial lease at $750 a month as previously approved. The current company vehicle lease terminates in 2021

Upon a motion duly made by Mr. Kallis and seconded by Mr. Disbro, the company vehicle triennial lease at $750 was unanimously approved.

Approval of the Governance Committee Minutes from November 25, 2020
**Due to insufficient legable voting members present from the Governance Committee held on November 25, 2020, the minutes could not be Governance Committee Meeting.*

New Business
There was no new business to come before the committee.

Old Business
There was no new business to come before the committee.

Public Comments
None

Adjournment
There was no further to come before the Governance Committee: Mr. Kallis made a motion and wasseconded by Dr. Mackie to adjourn. Accordingly, the meeting adjourned at 11:31 am.

Minutes prepared by:
Hilarie King

Minutes approved by:
Christina Riggio- Garraff